



Ad Hoc Faculty Senate IT Committee Meeting

10 May 2023

8:30 am, 1008 B Center for Computation and Technology

Minutes of the Meeting

Present: Param Singh (Chair), Gerry Knapp, Ken Lopata, Juana Moreno, Samuel Robison, Jeffrey Roland, Larry Smolinsky, Craig Woolley (Ex-Officio), Sumit Jain (Ex-Officio), Scott Baldrige (Special Advisor)

Absent: Fanny Ramirez, Fabio Del Piero

Called to Order by Singh at 8:30 am.

Public Comments: None

Approval of minutes from ad hoc FS IT committee meeting on 5/9/23: Knapp moved to approve. Roland seconded. Passed unanimously.

Unfinished Business

- Discussion on IT policy PS-121
 - Lengthy discussion on best practices for securing IT assets led by Moreno and Roland, and on the phrase “any length of time” while securing the computer in PS-121-ST2(A1). Knapp requested ITS to detail consequences of policy violation. Baldrige and Smolinsky stated that some programs stop running when screen lock is enabled. Jain suggested changing the time limit to 10 minutes. Moreno mentioned associated constraints to implement any such timeline.
 - Knapp moved that PS-121-ST2(A1) changed to “Users must properly log off and/or password protect any university owned IT assets when leaving the immediate work area for an extended length of time, for example time-based logoff, password protective screen saver, etc.” Roland seconded. Passed by majority (Moreno voted against).
 - Woolley mentioned that Provost Haggerty has asked him to compile a list of things where there is a disagreement with ad hoc FS IT committee such that recommended changes by the committee can not be implemented. Singh mentioned that one such area is on the use of “must” at various places in policies which can be replaced by “shall.” Another area is the potential merger of some parts of standards to policies.
 - Knapp noted that “information systems” does not imply IT assets in PS-121-ST2.

Committee unanimously decided that in PS-121-ST2(A1), PS-121-ST2(A2) and PS-121-ST2(A3), the phrase “information systems” be changed to “IT assets.”

- Discussion on data created on LSUAM information systems and intellectual property rights in PS-121-ST2(B1) led by Lopata and Robison. Woolley suggested deleting it. Roland moved to strike it out completely from the document. Knapp seconded. Passed unanimously.
- Encryption standards: PS-121-ST2(B2) modified to “All end user university owned computing devices must be encrypted in a manner consistent with the data stored on them and as outlined in the Encryption Standard (PS-126-ST-1).”
- Smolinsky led discussion on issues with authorized and approved storage devices for data. Roland noted that “data” can be non-digital, non-IT based and needs to be clarified. Baldrige questioned policy details on how to handle archival data.
- Moreno moved to postpone the discussion of remaining items on PS-121 and other business to the next meeting. Seconded by Roland. Passed unanimously.

Adjourned 10:38 am