



SEARCH PROFILE

Residence Coordinator
Department of Residential Life

CONTENTS

Welcome and About LSU	1
Position and Opportunities for Leadership	3
Attributes of the Successful Candidate	4
Responsibilities and Qualifications	5
The Setting– Baton Rouge	6
Applications and Contact Information	7

OVERVIEW OF LSU AND THE FLAGSHIP CAMPUS

LSU’s flagship campus, located in the state capital of Baton Rouge, is Louisiana’s premier public institution. It is a land-, sea-, and space-grant institution enrolling some 32,000 students studying in nearly 200 bachelor’s, master’s, doctoral, and specialist programs. The flagship campus includes the Paul M. Hebert Law Center and the state’s only School of Veterinary Medicine. There are more than 5,000 employees with a budget of more than \$1 billion on the flagship campus.

LSU sits on more than 2,000 acres of lush landscaping along the Mississippi River. The campus, widely considered to be one of the most beautiful in the country, is known for its Italian Renaissance-style architecture, tranquil lakes, and majestic live oak trees that are valued at approximately \$45 million.

The recently renovated and expanded Patrick F. Taylor Hall is now the largest academic building in Louisiana and one of the largest freestanding academic engineering buildings in the nation. The Business Education Complex, the Manship School of Mass Communication, and the LSU Union are other noteworthy buildings. LSU’s Tiger Stadium, well-known by college sports fans, is one of the largest college football stadiums in the nation. Known as Death Valley, the stadium has a reputation for being one of the loudest in the NCAA, and LSU is famous for its spirited tailgating atmosphere.

Over the past 20 years, LSU has consistently produced finalists and winners of the Rhodes, Truman, Goldwater, and Udall Scholarships. Several of LSU’s programs are ranked top in the nation, including the Robert Reich School of Landscape Architecture in the College of Art & Design and the Internal Auditing program in the E. J. Ourso College of Business, which is internationally known as one of the top such programs in the world. LSU faculty and students contributed to the 2017 Nobel Prize in Physics with the discovery of gravitational waves, which were predicted by Einstein but not previously recorded. And Forbes recently recognized LSU among the top 20 universities in the country that dominate in both academics and athletics.





LSU VALUES DIVERSITY

Diversity is fundamental to LSU’s mission. The university is committed to creating and maintaining a living and learning environment that embraces individual difference. Cultural inclusion is of highest priority. LSU recognizes achieving international prominence depends on the human spirit, participation, and dedicated work of the entire university community. The LSU Strategic Plan will be realized by bringing together diverse ideas, perspectives, skills, and talents of the nation’s preeminent scholars, brightest students, and leading higher education professionals. Through its Commitment to Community, LSU strives to create an inclusive, respectful, and intellectually challenging climate that embraces individual difference in race, color, national or ethnic origin, sex, sexual orientation, gender identity/expression, age, religion/spirituality, socioeconomic status, disability, family or marital status, genetic information, veteran’s status, experiences, opinions, and ideas. LSU proactively cultivates and sustains a campus environment that values open dialogue, cooperation, shared responsibility, mutual respect, and cultural competence—the driving forces that enrich and enhance cutting-edge research, first-rate teaching, and engaging community outreach activities.

LSU IS AN EQUAL OPPORTUNITY EMPLOYER

LSU believes diversity, equity, and inclusion enrich the educational experience of our students, faculty, and staff, and are necessary to prepare all people to thrive personally and professionally in a global society. We celebrate diversity and are committed to the principles of diversity and inclusion. We actively seek and encourage qualified applications from persons with diverse backgrounds, cultures and experiences. To learn more about how LSU is committed to diversity and inclusivity, please see LSU’s [Diversity Statement](#) and [Roadmap](#). Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact the Office of Human Resource Management (hr@lsu.edu).

RESIDENCE COORDINATOR POSITION OVERVIEW

Reporting to an Assistant Director of Residential Life and Education, the Residence Coordinator (RC) is a full-time, live-in professional staff member. They are responsible for the day-to-day operations of a residence hall or group of residence halls including graduate and undergraduate student staff supervision, community development and building management, process administration, and general departmental responsibilities.

OPPORTUNITIES FOR LEADERSHIP

Engage in Proactive Community Development

LSU is in the process of transforming work processes and institutional focus to a holistic retention-based lens on student engagement. Residence Coordinators are charged with the responsibility of engaging in meaningful community development in their assigned community to enhance students feeling of mattering and belonging and connection to the larger institution.

Operate with a Student-focused Lens

Residence Coordinators at LSU are asked to operate with a high level of responsiveness and investment in the Residential students that they oversee. Through a partnership with LSU CARES, RC's are asked to engage in timely, supportive interventions with students in their residential community through the supervision of their staff, participation in the student conduct process and execution of administrative processes.

Participate in Solution Oriented Thinking to Enhance the Student Experience

Successful Residence Coordinators will operate with the design and focus on solving the problems that are placed in front of them. Our team is asked to operate with the lens of how to make things better, seeking marginal gains, to enhance the quality of the product we provide to students.

Genuine Investment in the Experience of All Residential Students

LSU has continued to admit a more diverse class in the last few years, and as such, the department has had to continually look with a new lens on its programs and practices to ensure access and inclusion for the services that we provide our students. Successful Residence Coordinators create opportunities for students of all backgrounds, and invest in students of all backgrounds, not just those with shared identities.

Strong Desire to Learn and Grow Professionally

Residence Coordinators are encouraged to work closely with the leadership team of the unit to develop their sense of a professional path, learn and engage from specialized positions, and advance their interest forward on their path to be a stronger housing and residential life professional.

8,800 students live on campus

ATTRIBUTES OF THE SUCCESSFUL CANDIDATE

- Collegial team-player who actively builds authentic and mutually beneficial relationships, who is able to influence others without positional authority, who puts institutional priorities before their own interests, and who is unconcerned with where credit for accomplishing institutional objectives is assigned.
- Has a track record of effective leadership and management that includes the development of staff, the ability to articulate clear expectations and give and receive timely feedback.
- Is an active problem-solver who views unexpected or unforeseen and otherwise inconvenient challenges as realities of the work, and opportunities to exercise creativity, build relationships, and challenge existing mental models while remaining consistently measured in their response.
- Eager housing professional, who is interested in advancing their career in the field of Housing and Residential Life and has an understanding of the demands and challenges of working in this functional area.
- Possess a deep appreciation for the educational and social value of a diverse community and a demonstrated commitment to inclusive and accessible programs, services, events, and experiences.
- Does not begin with no but is willing and able to say it with kindness when appropriate and necessary.
- Is philosophically grounded and seeks different points of view in an effort to find the best outcome relevant to LSU students at this moment in time.



GENERAL RESPONSIBILITIES

- Provide direct supervision, guidance, development, and support to a Graduate Residence Coordinator and a staff of undergraduate Resident Assistants.
- Maintain visibility and presence within the assigned community, directing programming initiatives and providing support to students.
- Serve as the primary point of contact for processes and administration within assigned community.
- Serve as a member of the departmental on-call rotation, providing on-scene response to crisis utilizing departmental protocol and procedures.
- Contribute to departmental and divisional work through attendance and engagement at staff meetings, trainings, and events.



After hours and weekend work is part of showing up for students where they are, like this Welcome Week block party hosted by RHA.

MINIMUM QUALIFICATIONS

- Master’s Degree
- Two academic semesters of residence hall staff experience at the graduate level or higher, or related student affairs experience.

DESIRED QUALIFICATIONS

- Master’s Degree in College Student Personnel, Higher Education Administration or a related field
- Experience with managing competing priorities
- Experience with large scale programming and planning
- Experience with staff supervision and group advising



Balancing student development and community logistics gives RCs opportunities to make decisions and build skills.

WELCOME TO BATON ROUGE

Louisiana has arguably **the most colorful history and fascinating culture of any state in the nation**. Baton Rouge, French for “Red Stick,” is the capital city of Louisiana. Situated on the banks of the Mississippi River, it represents the best of Louisiana’s vibrant culture. **Just minutes from LSU, downtown Baton Rouge is a hot spot** where you can attend an art exhibition or concert or watch the sun set over the Mississippi River.

Over the last several years, the Baton Rouge area has enjoyed an unprecedented economic expansion—offering employment opportunities in diverse industry sectors.

Why Baton Rouge?

Baton Rouge is a **cultural crossroads** between the Cajun heartland of Lafayette (located about 55 miles southwest) and the birthplace of jazz and home of **Mardi Gras**, New Orleans (located about 80 miles to the southeast). **Housing options in Baton Rouge are diverse** and include historic neighborhoods like Spanish Town and the Garden District, river front apartments and chic, loft-style condos like the Commerce Building, cozy family neighborhoods, and sprawling mansions.

Our city boasts **award-winning public and private school options**; more than **900 restaurants**; **live concerts** ranging from home-grown favorites to superstars like Kenny Chesney and James Taylor; a **world-leading medical research center**; a variety of **museums**, including one that houses a 65-million year- old triceratops skull and a 5,000-year-old mummy; a nationally recognized, award-winning **public library system**; more than **180 parks** across the region; and much more. No matter your age or interest, the Baton Rouge Area is a great place to call home.



Downtown Baton Rouge has numerous leisure, culinary, and cultural activities in which to participate.



Louisiana’s wildlife and nature is unrivaled in beauty.

#1 MIDSIZED CITY
FOR BUSINESS COST FRIENDLINESS
KPMG, Competitive Alternatives, 2016

10th
LARGEST
PORT IN THE U.S.

800K
METRO
POPULATION

SEMI-TROPICAL
CLIMATE WITH MILD WINTERS

APPLICATIONS

Applications will be accepted online on the LSU Careers website. The search committee will begin reviewing applications immediately and continue to accept applications, review materials, and conduct interviews on a rolling basis:

- The priority application date is December 1, 2023 for roles starting in January.
- For role starting in June the team will interview on a rolling basis as vacancies are confirmed and applications submitted.

Requested application materials include a letter of interest; curriculum vitae or resume; and the names, telephone numbers, and e-mail addresses of at least three professional references. One of the professional references needs to be your most recent supervisor. Salary is \$45,000 annually with campus housing and meal plan provided. An offer of employment is contingent on a satisfactory pre-employment background check.

External applicant link: https://lsu.wd1.myworkdayjobs.com/LSU/job/Grace-King-Hall---Office/Residence-Coordinator_R00088673

Internal applicant link: [https://www.myworkday.com/lsu/d/inst/1\\$9925/9925\\$36741.html](https://www.myworkday.com/lsu/d/inst/1$9925/9925$36741.html)

NOMINATIONS AND INQUIRIES

Please direct all nominations and inquiries for the position to:

Kate Gannon-Cullinan

Associate Director for Residential Operations

LSU Residential Life

kateg@lsu.edu

